

Section 3. **TERM OF OFFICE**

- a.) Lay persons on the Board shall be elected by the Board of Directors in (3) years to one year terms.
- b.) Board Members cannot serve more than three consecutive years on the Board. ***Two (2) or more years constitutes a full term. Board eligibility resumes after one year of absence.***
- c.) Terms of office shall begin July 1 and shall terminate June 30.
- d.) Nomination procedures are described in the Board Selection guidelines for the Springfield Area Emmaus Community. The Board of Directors is made up of two groups; "Officers" and "Committee Chairpersons". (Chairpersons of a "Work Area" are responsible for specific areas for conducting Walks.)

Section 4. **OFFICERS**

Officers shall consist of the Community Lay Director, Leadership Chairperson, Secretary, Treasurer and the Community Spiritual Director. In case of absence the meeting will be chaired in this order. The Community Lay Director must be eligible to serve an additional term on the Board as the Leadership Chairperson. Officers may accept responsibility of a "Work Area" in addition to an elected position on the Board, however, this is not recommended.

Section 5. ***Election of the Community Lay Director shall take place annually as prescribed by the Springfield Area Emmaus Board.***

- a.) At least one (1) year of current Board experience is required prior to assuming office.***

Section 6. **MEETINGS**

The Board shall meet monthly in regular meetings unless otherwise ordered by a two-thirds (2/3) vote of the Board in a regular meeting.

Section 7. **QUORAM**

Two-thirds (2/3) of the members of the Board of Directors eligible to vote and present at a duly called meeting shall constitute a quorum. Each committee shall be entitled to **ONE VOTE.**

Section 8. **SPIRITUAL DIRECTOR(S)**

The Spiritual Director(s) of the Community shall be selected by the Leadership Committee and approved by the Board of Directors annually. Term of Office shall begin July 1. The Spiritual Director may be replaced during the term by two-thirds (2/3) affirmative votes of the Board of Directors.

Section 9. **PAST COMMUNITY LAY DIRECTOR**

The immediate past Community Lay Director shall serve on the Board one (1) additional year as the Leadership Chairperson. The past Community Lay Director may serve a fourth (4) year on the Board in this position, if needed. The Leadership Committee shall consist of at least the Leadership Chairperson, The Community Lay Director, at least one of the Community Spiritual Directors and other persons as deemed necessary by the Leadership Chairperson for the performance of the committee's duties.

Section 10. **SPECIAL MEETINGS**

Special Board meetings may be called by the Community Lay Director upon his/her own initiative, or when requested in writing by two-thirds (2/3) of the members of the Board.